

**TUSCAWILLA HILLS CITIZENS ASSOCIATION**  
**Minutes of the Meeting of the Board of Directors**

- I. President Kable called the meeting to order on Monday, January 7th, 2013 at 7:03pm at the Jefferson County Board of Education Office (110 Mordington, Charles Town, West Virginia).

Board Members Present:	Gary Kable	Phil Larcomb	Jud Romine
	Bob Tansill	Jack Stevens	

There is a Board Vacancy

Others: Zack Walker, PMP Property Manager  
Keith Stains, PMP Representative  
Homeowners: See Sign-in Sheet

- II. The following items were discussed:
- a. Minutes
  - b. Financials
  - c. Completed Items
  - d. Delinquencies
  - e. Inspections
  - f. Newsletters and 2013 Calendar

- III. There was a MOTION by Romine and seconded by Tansill to approve the evening agenda as modified – appointing Board Member Romine was put as the first order of business. Motion carried.
- IV. There was a MOTION by Tansill and seconded by Romine to approve the July 3, 2012, Sept 4, 2013, October 9, 2012, and December 6<sup>th</sup>, 2012 Regular Board Meeting Minutes. Motion carried.
- V. There was a MOTION by Romine and seconded by Tansill to approve the December 6, 2012 and December 11<sup>th</sup>, 2012 Special Session Board Meeting Minutes. Motion Carried
- VI. There being no further business, the meeting adjourned at 9:06 pm.

Respectfully submitted,

Zack Walker,  
PMP Community Manager