

**PMP Office**

340 Edmond Road,
Suite E
Kearneysville, WV 25430

Office Hours (M-F)
9:00am—5:00pm

For After Hours

Emergencies:
301-694-6900 (Ext. 6)

Community Manager

Keith Stains
keith.stains@pmpbiz.com
(681) 252-0217 x1908

Assistant Manager

Angela Suddueth
angela.suddueth@pmpbiz.com
(681) 252-0217 x1903

**Board of Directors****President**

Bob Tansill

Vice-President

Phil Larcomb

Treasurer

Tina Pegues

Secretary

Gary Scott

Director

Jamie Ranalli

TUSCAWILLA HILLS CITIZENS ASSOCIATION

Your Board of Directors and everyone at Property Management People thank you for being a part of our community and look forward to serving you.

BOARD MEETINGS**MARK YOUR CALENDARS**

The Board of Directors meeting schedule has been set for 2019. Meetings are now held on Wednesday evenings. Please set aside the following dates to meet with the Board to discuss the pertinent issues regarding your Community. Homeowner involvement is essential to the Board's ability to conduct Association business.

We look forward to seeing more homeowners present in the upcoming year!

Please keep in mind the Board of Directors always is looking for new faces and volunteers to help with the decision-making in the Community. If you are willing to step up and help the Community, please contact your Assistant Community Manager, Angela for more information!

2019 Board of Directors Meeting Schedule:

Jan. 14th Annual Meeting
(The annual meeting begins at 7:00pm. This is the only meeting held at 7:00pm)

March 6th Board Meeting
May 1st Board Meeting
July 3rd Board Meeting
Sept 4 Board Meeting
Nov. 6th Board Meeting

*All meetings are held at 5:00pm at PMP's office located at:
340 Edmond Road Suite. E,
Kearneysville, WV near the DMV.*

**SNOW REMOVAL**

The drop in temperatures is a cold reminder that Winter is here! The Association has contracted Greenscapes Landscaping to handle the snow removal. Greenscapes will be removing snow from the streets, cul-de-sacs, and postal stations. Please be aware that **snow removal will not begin until after two inches of snow has accumulated.**

REMINDER

Homeowners are responsible for clearing snow and ice from the sidewalks in front of or next to their homes.

FRIENDLY REMINDERS

Residents, please wear something reflective when running or walking on the sides of the roads in the dark mornings or evenings. We have had some close calls with vehicles.

CRIMES OF OPPORTUNITY

Unlocked vehicles give thieves a quick and easy way to steal your valuables. Always lock your vehicle and take your valuables with you. Even if your vehicle is locked and your valuables are visible, thieves can break a window to quickly steal purses, laptops, I-pads, etc. Don't give them the opportunity. Deter thieves by keeping an outside light on, and remember to keep your garage door closed and always lock your front door, even if you are home.

NEW ADDITION TO THE PARK

Recently your homeowners association installed at the park a "Little Free Library Station" where residents and their children are now invited to "Take a book, Leave a book, Read a book." We hope you will enjoy this new addition. This program was started by an individual in Wisconsin in 2009 who built the structure and placed it in his front yard to honor his mother, a former teacher. The idea grew and now there are free library stations in all fifty states and seventy one countries .



RESIDENTS: Along with this newsletter there is a contact information sheet to provide PMP with your contact information so you can be notified of special announcements and alerts. You can send this information to PMP'S administrative assistant, Dee Griffith, at dee.griffith@pmpbiz.com. PMP will not share your information and it will be used strictly by the association for notification purposes.



What's New?

- * Greenscapes has been awarded the snow removal contract.
- * Postal Stations and fencing along Rt. 51 have been cleaned.
- * Tree trimming and removal is continuing.
- * Fall pruning and mulching has been completed at both entrances.

There will be no increase
for 2019 Assessments

2019 Calendar of Events

January 14th	Annual Meeting @ 7pm *Elect Board Members *Vote on Revenue Ruling for 2019 *Board to Elect Officers
February	NO EVENTS PLANNED
March 6th	Regular Board Meeting @ 5pm Spring Newsletter
April	NO EVENTS PLANNED
May 1st 18th	Regular Board Meeting @ 5pm Spring Recycling—9:00am til 3:00pm (Yard Waste/Scrap Metal/Electronics/Goodwill) Begin Annual Compliance Reviews
June	Summer Newsletter
July 3rd	Regular Board Meeting @ 5pm
August	NO EVENTS PLANNED
September 4th	Board Meeting to Review 2020 Budget @ 5pm Fall Newsletter
October 31st	Trick or Treat 6:00pm til 8:00pm
November 6th 23rd	Regular Board Meeting @ 5pm Fall Recycling — 9:00am til 3:00pm
December 7th	Mail Annual Meeting Notice Winter Newsletter



CONTACTS

Allegheny Power
(800) 686-0011

Apple Valley Waste
(304) 724-1834

Jefferson County
Animal Control
(304) 728-3289

Jefferson County
Health Department
(304)728-8416

Charles Town
Water & Sewer
(304) 283-6305

Charles Town City Hall
(304) 725-2311